

**HENRY COUNTY DEVELOPMENT AUTHORITY**

**CALLED MEETING MINUTES**

**SEPTEMBER 19TH, 2024**

**I. CALL TO ORDER**

A called meeting of the Henry County Development Authority (HCDA) was held on September 19th, 2024, at 125 Westridge Industrial Blvd., McDonough, Georgia in the Board conference room. Board members present were Irvin Culpepper, Charles Marshall, David Crow, Siddiqa Gibson and Eddie Ausband. Cynthia Andrews joined the meeting via conference call. Also, in attendance were Rod Meadows, Macie & Morris, Legal Counsel; Sharon K. Hill, Manager of Established Industry; Susan Wise, Manager of Business Development, and Kelsea Morton, Executive Assistant. Josh Fenn, Executive Director, joined via conference call. At 8:00 a.m., Chairman Culpepper called the called meeting to order.

**II. CALL ROLL/QUORUM/NOTICE OF MEETING**

Chairman Culpepper asked for a roll call, which indicated the presence of a quorum, and verified that called meeting notices were properly posted.

**III. APPROVAL OF AGENDA**

Chairman Culpepper made a request to the Board for the inclusion of an Executive session for the purpose of Personnel matters, and asked if there were any additional amendments to the agenda. Hearing none, Mr. Ausband made a motion to approve the agenda with the requested amendment, and Ms. Gibaon seconded; the motion to approve the agenda as amended passed unanimously.

**IV. EXECUTIVE SESSION**

At 8:02 a.m., Chairman Culpepper accepted a motion made by Mr. Ausband to enter Executive Session for the purpose of Personnel Matters, and Ms. Gibson seconded. The motion to move the meeting to Executive session passed unanimously, and all staff was excused from the room. At 8:35 a.m., Chairman Culpepper accepted a motion made by Mr. Ausband to move the meeting to an open session, and Ms. Gibson seconded. The motion to exit Executive Session passed unanimously, and staff joined the meeting once again.

Upon re-entering open session, Mr. Crow made a motion that the HCDA move to offer the position of Interim Executive Director to Sharon K. Hill, who currently serves as the Manager of Established Industry, until such time as a new Executive Director is officially hired. Mr. Ausband seconded, and the motion passed unanimously.

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A second motion was made by Mr. Marshall, for the HCDA to utilize the services of The Chason Group, to assist in the search and hiring of a New Executive Director. This motion was seconded by Mr. Crow, and passed unanimously.

Finally, a motion was made by Mr. Ausband, to approve a Staff/Board farewell luncheon at Eagles Landing County Club on Friday, September 20<sup>th</sup>, 2024, for the Executive Director, Josh Fenn. Mr. Crow seconded, and the motion passed unanimously.

**V. ADJOURN**

Chairman Culpepper accepted a motion made by Mr. Ausband, to adjourn the September 19th, 2024, meeting of the Henry County Development Authority Board of Directors, and Ms. Gibson seconded. At 8:38 a.m., the called meeting was adjourned.

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Kelsea Morton, Recording Secretary

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Irv Culpepper, Chairman